



CITY OF ATLANTA

Shirley Franklin
Mayor

SUITE 1790
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6204 Fax: (404) 658-7705
Internet Home Page: www.atlantaga.gov

DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPB
Chief Procurement Officer
asmith@atlantaga.gov

September 17, 2007

CITY OF ATLANTA ADVERTISEMENT FOR BID

Please be advised that sealed bids for **FC-6007000069, Annual Contract for Grounds Maintenance Services** will be accepted by the Department of Procurement ("DOP"), Suite 1790, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303-0307, on **Wednesday, October 24, 2007**. All bids submitted must be sealed, and time stamped in no later than 1:59 p.m. on the stated date.

****ABSOLUTELY NO BIDS WILL BE ACCEPTED AFTER 1:59 P.M.****

Bids will be publicly opened and read at 2:00 p.m. on the respective due date in Suite 1900, at the above address. The Local Bidder Preference Program is applicable to this project.

SCOPE OF WORK: The City of Atlanta (the "City") is soliciting bids from qualified bidders to perform grounds maintenance services at City facilities. Work will include: mowing, trimming, edging (metal edging blade), removal of leaves, sticks and debris from all grounds, paved areas, roofs, catch basins, and gutters.

A **Pre-bid Conference** will be held on **Tuesday, October 2, 2007, at 10:00 a.m.**, at the Atlanta Workforce Development Agency located at 818 Pollard Boulevard, Atlanta, Georgia 30315. The purpose of the Pre-bid Conference is to provide the bidders with information regarding the project and to address any questions and concerns. There will be City representatives from various departments within the City to address the technical requirements, DOP to address questions about the procurement process, the Office of Contract Compliance to address the Equal Business Opportunity and Equal Employment Opportunity Requirements, and the Office of Risk Management to address any bonding/insurance requirements. Bidders are **strongly urged** to attend the Pre-bid Conference to obtain general information regarding the solicitation document.

September 17, 2007

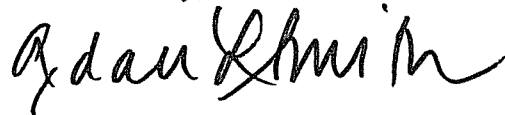
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General instructions, plans and/or specifications for submitting bid packages for this project will be available for review/purchase at a cost of **\$25.00** as of **Monday, September 17, 2007**, between the hours of 8:15 a.m. - 5:00 p.m., in the DOP's Plan Room, Suite 1900, 1st Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia. Payment for the documents represents production costs; therefore, payment is non-refundable.

If you have any questions regarding this project, please contact Mano A. Smith, Contracting Officer, at (404) 330-6351, or by email at mosmith@atlantaga.gov. Any questions regarding the procedure for purchasing a copy of the document or obtaining a copy of the plan holders list, should be directed to the Plan Room at (404) 330-6069.

The City reserves the absolute right to reject any and all bids and to waive any technicalities.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam L. Smith", written in a cursive style.

Adam L. Smith